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NIS Chapter IX Memo 19
(Revision)

Date 12 May 1958

MEMORANDUM FOR: NIS Chapter IX Contributors

SUBJECT: Chapter IX Treatment of Maps Prepared for NIS

1. Maps in NIS sections published or submitted to the Office of Basic Intelligence prior to the research cutoff date for Chapter IX should be considered in the selection of maps for the various topics in Section 91, and those selected should be included as items.
2. Maps prepared for the NIS but not yet published or submitted to OBI should not be included as items even though the maps are in color proof and/or in final stages of review by the producing agency. A general reference may be included, however, under the appropriate topical heading in the textual part of Section 91 to indicate that maps on certain subjects are being prepared for NIS and will be available at a later date.
3. The need for revision of the former policy (1 June 1955) has developed because of a) the NIS practice of including on published sections the date of release to OBI, not the date of publication, and b) the early Chapter IX cutoff dates established in some agencies to allow for extensive reviews. In at least two recent instances, NIS maps not published as of the Chapter IX cutoff date have become available before the Chapter IX coordination was completed and have carried dates prior to the Chapter IX cutoff dates of research. For these Chapters, an adjustment was made during the coordination process to include the maps in question. To eliminate confusion and to avoid possible rewriting, the policy is therefore revised to include as items in Section 91 all NIS maps that will be published with a date that coincides with or precedes the completion of Chapter IX research.
4. The revised policy places additional responsibility on the Chapter IX coordinator to determine whether the map has been eliminated or the form of the map has been changed during the OBI review process.
5. Please put the revised policy into effect with all Chapters IX now at the research stage.

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